Tricia O'Donoghue, Chair
Barbara Boltz
Augusta haydock
Jack Jones
Adrienne McClure
Howard Winkler

Caryn Cove Malloy
Equal opportunity Officer

Equal Opportunity Advisory Committee
Meeting Minutes
Wednesday, November 13, 2013
7:30 p.m.

Present: Tricia O'Donoghue, Chair, Caryn Malloy, Barbara Boltz, Howard Winkler, Adrienne McClure
Absent: Augusta Haydock, Jack Jones

Minutes
Barbara Boltz moved approval of the September 11, 2013 meeting minutes.

SO VOTED

Current Job Openings
The Committee reviewed current job openings, including the recruitment process for Town Counsel.

Current Bid Projects
The Committee discussed that with smaller capital projects (just over the $200,000 threshold) that perhaps the committee should consider not asking for the weekly payrolls but instead to ask for one-time make-up of the employees of the company awarded the project. This is because on the smaller projects, the workforce largely does not change from week to week.

School Diversity Task Group
Barbara Boltz reported that the group met in October and that the Today's Students/Tomorrow's Teachers will have a Director's Office in Arlington High School.

The group met again on November 4th and received a more detailed breakdown with minority hires and their positions within the system. The School Committee adopted a policy to increase from the baseline for 2012-2013 to increase the number of minority hires; they are currently at 6% to more accurately reflect the student population. The State Department of Education has set a goal of 10% by 2018.

On Wednesday November 20th the Superintendent's Diversity Advisory Committee and Metco are hosting a faculty of color meeting; the purpose of the meeting is to help employees of color to connect with one another.

Barbara Boltz moved to adjourn the meeting at 8:20 p.m.

Caryn C. Malloy
Caryn Malloy
Equal Opportunity Officer